

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
June 19, 2018

The Pledge of Allegiance was recited.

The meeting was called to order by James Canellas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2018 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

ROLL CALL

Present:	Sandra Criscenzo William Sullivan Peter Triolo	Patricia Fantulin Timothy Thomas
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James Canellas

Excused:	Brian McCourt Maryalice Thomas Richard Formicola
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OTHERS PRESENT

Staff:	Marie Cirasella, Superintendent of Schools Stacy Garvey, Business Administrator/Board Secretary
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BOARD PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adoptive education aligned to 21st century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.

Mr. Canellas announced 6th grade graduation will be 6/21 and high school graduation will be 6/22. He also thanked everyone in district for make this a wonderful year. All of the end of the year events show how great this district is and what a wonderful experience given to all the students.

Recognition of Boys Golf Team:

Mike Gaccione recognize the boys golf team stating this has been best team season that Midland Park ever had. Coach Bennett spoke about the team and how great the kids are individually. He also thanked the Board of Education. He said that the team will go out and do the best again for next year.

SUPERINTENDENT’S REPORT Dr. Marie Cirasella

Report of District Violence & Vandalism and Incidents of Harassment, Intimidation & Bullying (HIB)

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

1. Approve the following resolutions:
 - a. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0502183128 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
 - b. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 050918240 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public: **COMMENTS** only for action items on the agenda.

No one chose to speak at this time.

BOARD MOTIONS

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

1. Approve the minutes of the following regularly scheduled public meetings held on:
May 1, 2018
May 15, 2018

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

2. Authorize the Superintendent to hire staff over the summer months with retroactive Board approval.

Roll Call: All Yes

A. Personnel – (M. Cirasella)

Board resolutions related to hiring for the 2018-2019 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve the appointment of Danielle Bache as the Affirmative Action & Title IX Officer, effective July 1, 2018 through June 30, 2019.
2. Approve the staff appointments for the Extended School Year Program, effective July 2 - 27, 2018, as per the attached appendix: A-2
3. Approve the appointment of the following HIB positions for the 2018-2019 school year. They will be paid a stipend of \$552.63, as per Schedule F of the MPEA contract.

Craig Rush	District Anti Bullying Coordinator
Theresa Soda	Midland Park Jr./Sr. High School Anti Bullying Specialist
Elizabeth Wall	Midland Park Jr./Sr. High School Anti Bullying Specialist
Kelly Scala	Godwin/Highland Elementary School Anti Bullying Specialist

4. Approve the appointment of Teresa Wecht as the Option II Coordinator at the high school for the 2018-2019 school year. She will be paid a stipend of \$1,567.53, as per Schedule F of the MPEA contract.
5. Approve the appointment of Lisa McNerney as a substitute Athletic Trainer for the 2018-2019 preseason and school year.
6. Approve the list of Fall Coaches at the high school for the 2018-2019 school year, as per the attached appendix. A-6
- +7. Approve the employment contract for Stacy Garvey, Business Administrator/Board Secretary, for the 2018-2019 school year, approved by the Interim Executive County Superintendent, as per the attached appendix: A-7**
- +8. Approve the request for an extension in the unpaid child care leave for Employee # 0717, effective September 1, 2018 through December 31, 2018.**

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

- +9. **Approve the appointment of Jenna Abballe as an elementary school teacher in the Highland School. She will be paid a salary of \$48,000 (BA Step 2 on the MPEA salary guide), effective September 1, 2018 through June 30, 2019.**

Roll Call: All Yes

Motion – Ms. Fantulin, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +10. **Approve the appointment of Jaclyn DeMagistris as a Math teacher leave replacement in the high school. She will be paid a salary of \$49,500 (MA Step 1 on the MPEA salary guide), effective September 1, 2018 through June 30, 2019.**
- +11. **Approve the appointment of Stacy McClosky as a Certified School Nurse in the Godwin School. She will be paid a salary of \$55,750 (MA +30 Step 3 on the MPEA salary guide), effective September 1, 2018 through June 30, 2019.**
- +12. **Approve the appointment of Ashley Schwiederek as an elementary school teacher in the Godwin School. She will be paid a salary of \$48,500 (BA Step 3 on the MPEA salary guide), effective September 1, 2018 through June 30, 2019.**
- +13. **Amend Motion S-1 of the June 5, 2018 Board Agenda to revise the paid medical leave of absence for Employee No. 1454 , effective retroactive from April 5, 2018 through June 8, 2018.**
- +14. **Accept the resignation of Employee #1663, whose name is on file in the Superintendent’s Office, effective June 30, 2018.**
- +15. **Accept the retirement resignation of Barbara Pierro, Confidential Secretary to the School Business Administrator, effective July 31, 2018.**
- +16. **Approve the appointment of George Schmidt as a student Aide in the Before/After School Child Care program, sponsored by Midland Park Continuing Education, effective June 20 – 30, 2018 and September 1, 2018 through June 30, 2019.**
- +17. **Approve the payment of stipends for Summer Curriculum writing, as per the attached appendix: A-17**
- +18. **Authorize the payment in the amount of \$26,709.61 to Marie Cirasella, Superintendent of Schools, for attainment of the 2017-2018 Merit Goals, as approved by the Interim Executive County Superintendent.**

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

- S-1. Approve the appointment of Zachary Smith as the Substitute Media Technician, effective July 1, 2018 through July 31, 2018.

Roll Call: All Yes

Finance Committee – (P. Triolo, Chairperson)

Motion – Mr. Triolo, seconded – Mr. Sullivan . . .

To approve the following block motion:

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2018, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

- a. May 2018 direct pays in the amount of \$94,760.05.
- b. May 2018 Midland Park Continuing Education claims in the amount of \$75,025.83.
- c. May 2018 Cafeteria claims in the amount of \$49,439.70.
- d. June 2018 claims in the amount of \$338,439.63.
- e. Second May 2018 payroll in the amount of \$634,143.89.
- f. First June 2018 payroll in the amount of \$678,938.33.

3. Approve the cash reports and the Board Secretary's report for the period May 1 – 31, 2018, as per the attached appendix. **B-3**

4. Approve the transfers between accounts for the period May 1 – 31, 2018, as per the attached appendix. **B-4**

5. Approve the schedule of tax payments requests from the borough of Midland Park for the 2018-2019 school year, as per the attached appendix. **B-5**

6. Authorize the Business Administrator to cancel outstanding checks in the various accounts, in accordance with the Auditor's recommendations, as per the attached appendix. **B-6**

7. Approve the tuition rate for out-of-district students to attend the Midland Park Public Schools for the 2018-2019 school year, as follows:

Pre-K/Kindergarten	\$16,508.00
Grades 1-5	\$20,640.00
Grades 6-8	\$19,073.00
Grades 9-12	\$20,797.00

8. Approve the renewal of the Licensing and Maintenance Agreement between Educational Data Services and the Midland Park Board of Education.
9. Approve the list of scholarships for the 2017-2018 school year, as per the attached appendix. B-9
10. Approve the renewal of the Substitute Placement Agreement with Insight Workforce Solutions for the 2018-2019 school year.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. Sullivan . . .

To approve the following block motion:

- +11. **Approve the following resolution for the transfer of current year surplus to reserve:**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Midland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Midland Park Board of Education has determined to retain as yearend unreserved undesignated fund balance for the year end June 30, 2018 an amount not-to-exceed the state mandated 2% cap plus an additional \$325,000.00; with the excess above this amount, in an amount not to exceed the maximum allowable amount defined by the district’s Long Range Facility Plan is to be transferred to the Capital Reserve Account subject to the verification upon completion of the Audit;

NOW, THEREFORE BE IT RESOLVED, by the Midland Park Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- +12. **Authorize the Board President and School Business Administrator to execute the Addendum to Program Agreement between the Midland Park Board of Education and Bergen County Special Services School District – SHIP Program for the 2018-2019 school year (see attached).**

- +13. **Authorize the School Business Administrator to execute the Agreement between Valley Medical Group and the Midland Park Board of Education for Alcohol and Drug Testing Services, effective July 1, 2018 through July 1, 2020.**

- +14. Approve the Annual IDEA Agreement between Bergen County Special Services School District and Midland Park Public School District for the provision of educational services for non-public school students through IDEA funding for the 2018-2019 school year.
- +15. Authorize the School Business Administrator to execute the Agreement with Gravity Goldberg to provide on-site balanced literacy professional development for the 2018-2019 school year, not to exceed the cost of \$36,000.
- +16. Authorize the School Business Administrator to execute the agreement with New Jersey Teacher to Teacher to provide Mathematics professional development for the 2018-2019 school year, not to exceed the cost of \$11,300.00.

- +17. Accept the submission of the Individuals with Disabilities Act, (IDEA-B) Combined Basic and Preschool Flow-Through Grant FY 2019 application to the New Jersey Department of Education and receipt of entitlement funds, as follows:

Basic	\$242,398.00
Preschool	\$ 21,057.00

- +18. Accept the submission of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub grant FY 2019 application to the New Jersey Department of Education and receipt of entitlement funds, as follows:

Title I Part A Basic	\$103,139.00
Title II Part A	\$ 22,031.00
Title IV	\$ 10,000.00

- +19. Approve Franny Renshaw, to provide behavior consultation services during the ESY program for the Preschool Disabled Class, Self-Contained classes or as needed, effective July 16 – 27, 2018 not to exceed 25 hours.

- +20. Approve the decommissioning of the following textbooks in the Godwin School:

**Houghton Mifflin Harcourt
Journeys**

Grade 1	Grade 2
ISBN 10:0-54-725168-8	Volume 1 ISBN: 978-0-547-25191-2
ISBN 10:0-54-725171-8	Volume 2 ISBN: 978-0-547-25193-6
ISBN 10:0-54-725174-2	
ISBN 10:0-54-725176-9	
ISBN 10:0-54-725178-5	
ISBN 10:0-54-725183-1	

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Thomas . . .

To approve the following block motion:

1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Mallory Buchmann Suzanne Esposito Stefanie Greenberg	Teaching of Reading	Paramus, NJ	\$1,365.45	7/16-19, 2018
Karen Corcoran	NJAAP School Health Conference	Somerset, NJ	\$259.60	10/17/2018

2. Approve the recommendation for the special education placements and transportation for the summer of 2018, as per the attached appendix. **C-2**

3. Approve the start dates for preseason athletics as August 6, 2018 for football and August 13, 2018 for all other fall sports, in order to comply with the State mandated heat acclimatization period for athletes.

4. Approve the membership resolution in the New Jersey Interscholastic Athletic Association for the 2018-2019 school year.

- +5. Approve the overnight trip for the Football team to attend sleep away football camp at Timber Lake West Camp, Roscoe, NY from August 19 – 23, 2018.**

- +6. Approve Leaders Beyond Borders to Habitat for Humanity, Charleston, South Carolina from April 12 – 20, 2019.**

- +7. Approve the following new quarter-year courses for Grades K-12, effective September 2018:**

Theatre
Dance

- +8. Approve the following new curriculum:**

Media Center Grades K – 5.

- +9. Approve the recommendation for a classified student to attend Camp Steam, Allendale, NJ, effective June 25, 2018 through July 13, 2018.**

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

- S-2 Approve the proposed overnight trip for the Marching Band Students to participate in the New York State Field Band Championships at the Carrier Dome, Syracuse, NY from October 26 – 29, 2018.

Roll Call: All Yes

- D. Policy Committee – (M. Thomas, Chairperson)

Mrs. Criscenzo reported there are several mandated Policies and one new which will move forward at the next meeting.

- E. Legislative Committee – (Administration)

No Report.

- F Buildings & Grounds Committee – (T. Thomas, Chairperson)

Motion – Mr. Thomas, seconded – Mr. Sullivan . . .

1. Approve the Midland Park Public Schools Bus Emergency Evacuation Drill Reports on the following dates and locations:

12/14/17	Paramus High School, Paramus, NJ, 7:45 a.m.
4/30/18	Children’s Therapy Center, Oakland, NJ, 9:01 a.m.
5/23/18	Godwin School, Midland Park, NJ, 8:18 a.m.
+6/5/18	Windsor School, Pompton Lakes, NJ, 8:29 a.m.

Roll Call: All Yes

- G. Negotiations Committee - (B. McCourt, Chairperson)

No Report.

- H. Technology & Public Relations Committee – (P. Fantulin, Chairperson)

No Report.

- I. Town Council – (J. Canellas, R. Formicola)

The following items were reported on:

- The College St. tennis courts will be resurfaced.
- Town-wide calendar
- SRO continuing conversation –will be putting together plan for next school year.

- J. Liaison Committee

High School PTA - (P. Triolo)

- Thanked out-going executives
- Discussed if there is a need for H.S. PTA
- Spring plant sale now going to be PAPS fundraiser

Elementary School PTA- (R. Formicola)

No Report.

Booster Club – (T. Thomas)

Year-end newsletter
13 Grant applications received—30 pieces of equipment purchased approx. \$5,000.

Performing Arts Parents – (M. Thomas)

No Report.

Special Education – (B. Sullivan)

No Report.

Education Foundation – (S. Criscenzo)

The following items were reported on:
-Final meeting of year.
-Grants due 9/28/18 and packets are being sent to teachers
-3/9- will be a new type of event this year
-Registration for 5K open – Dedication to Jay Esposito.

Board of Recreation – (B. McCourt)

No Report.

Continuing Education Program – (P. Fantulin)

No Report.

Student Representative to the Board – (Emma Lein)

Much stress with finals.
Excited about summer.

K. Old Business

No one decided to speak, at this time.

L. New Business

Ms. Fantulin spoke about the heat this time of year is above 90 degrees. Used to think it was fine in the schools, but after a personal incident with a child on trip who collapsed due to heat and medicine the child had taken. Children can be very sensitive to heat who are on variety of medicines. Ms. Fantulin would like the Board to look at expanding air condition in the classrooms that are extremely hot.

Dr. Cirasella and Ms. Garvey replied that administration has been, and continues to discuss this issue. We will have to wait until after window project is complete. Until then, move students to different location when rooms are too hot. HV project included uni-vents that are able to be converted to AC if chillers are installed, forward thinking, but issue with our district's ability to support the project financially.

Motion -Ms. Criscenzo, seconded – Mr. Sullivan . . .

To go into closed session before the meeting of July 17, 2018, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public - general **COMMENTS** only at this time.

No one chose to speak at this time.

Motion – Ms. Fantulin, seconded – Ms. Criscenzo . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary